



SITME '24
SURAT INTERNATIONAL
TEXTILE & MACHINERY EXPO
20-21-22 APRIL 2024



APPLICATION FORM

Date: _____

Stall No.: _____

EXHIBITOR DETAILS

Company/ Organisation :

Address :

Contact Person : Designation :

Mobile No. : Phone :

Email : Website:

Name on Facia (In Capitals) :

Name on Memento (In Capitals) :

PRODUCTS/ SERVICES PROFILE FOR EXHIBITOR'S GUIDE (50 WORDS ONLY)

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SUBMISSION OF APPLICATION FORM TO

THE SOUTHERN GUJARAT CHAMBER OF COMMERCE & INDUSTRY

6th Floor, "SANHATI" Building, SIECC Campus, Nr. Khajod Crossing, Althan Road, Sarsana, Surat-395007, Gujarat, India.
(P) +91 261 2291135 (M) +91 72111 73112
(E) sitme@sgcci.in (W) sitme.sgcci.in

SURAT EMBROIDERY ASSOCIATION

Ground Floor, 7/B, Gayatri Society, Nr. New Shakti Vijay Society, Varachha Road, Surat-395006, Gujarat, INDIA.
(P) +91 261 2638300 (M) +91 98257 80404
(E) sea.sitme23@gmail.com

INVOICE COMPANY CREDENTIALS

Billing Name :

Billing Address :

Name as per the PAN Number :

PAN No. : TAN No. : GST No. :

STALL RATE CHART

Description	Rate Per Sq. Mtr. (Amount in Rs.)	Space Size (In Mtrs.)	Total Area (In Sq. Mtrs.)	Total Amount
Upto 18 Sq. Mtr.	Rs. 4,500/-			
19 to 36 Sq. Mtr.	Rs. 4,000/-			
37 to 72 Sq. Mtr.	Rs. 3,500/-			
73 to 99 Sq. Mtr.	Rs. 3,000/-			
100 Mtr. and Above	Rs. 2,300/-			
Total Amount				
GST & Other Govt. Taxes Applicable				
Net Payable Amount				
▪ Cheque/ DD No. _____		- Amount Rs. : _____		
▪ Bank Details : _____		- Date : _____		
▪ Payment by NEFT/ RTGS can be made upon request.				
▪ All Payments to be made in the favour of "The Southern Gujarat Chamber of Commerce & Industry" (Payable at Surat Only)				
▪ Bank Details				
- Name of Bank: HDFC BANK		- Account No.: 50200032817374		- Account Type: Current
- Branch: Althan, Surat		- MICR Code: 395240031		- IFSC Code: HDFC0009142
▪ GST No. 24AAAAT4233H1ZS			▪ PAN No. : AAAAT4233H	

IMPORTANT DATES

Submission of Additional Service Requirement form Before 15th March, 2024.

Name & Designation of the Authorised Person

Signature with Stamp

Date: _____

PAYMENT SCHEDULE

- Booking Amount - 50% at the time of Booking
- Full & Final Payment - Before 15th March, 2024

CANCELLATION CHARGES

- If cancelled on or before 10th March, 2024 then 25% of the participation charges shall be deducted and the remaining amount shall be refunded after the exhibition.
- If cancelled on or before 25th March, 2024 then 50% of the participation charges shall be deducted and the remaining amount shall be refunded after the exhibition.
- If cancelled on or before 10th April, 2024 then 75% of the participation charges shall be deducted and the remaining amount shall be refunded after the exhibition.
- No cancellation will be accepted after 10th April, 2024.

GENERAL EXHIBITORS' RULES

01. The Southern Gujarat Chamber of Commerce & Industry (hereinafter referred as the Organizer or the Chamber) and such individuals or body of individuals as authorized by it.
02. The Exhibitor(s) Any Individual or Group of individuals, Company, Organization, Firm or its employee(s), Contractors or Sub-contractors or Licensee (hereinafter referred as the Exhibitors / Sponsors or the Party)

Whereas

- The Chamber is organising an exhibition entitled ***"Surat International Textile & Machinery Expo - SITME '24"*** during 20th to 22nd April, 2024 as detailed under.
- The Party has expressed interest to participate in the exhibition.

03. **Venue:** Surat International Exhibition & Convention Centre (SIECC), Nr. Khajod Crossing, Althan Road, Sarsana, Surat -395007, Gujarat, India
04. **Exhibition Timings:** 10:00 AM to 6:00 PM.
05. Booking of Space – Both Indoor and Outdoor, may be made in combinations / multiples of contiguous Plots/ Booths. For a combination of contiguous, furnished Indoor Standard Booths allotted, provision of partitions within the area would be optional.

It is hereby stated that

The Exhibitors

06. The Exhibitor enters into agreement upon submission of this document. The Party (Prospective Exhibitor) agrees to participate at ***"Surat International Textile & Machinery Expo - SITME '24"*** and to abide by the Rules and Regulations and By-Laws laid out by the organizer before the exhibition. Any breach of contract by the Exhibitor, will lead to confiscation of space rentals in full, by the chamber.
07. The Exhibitor will be required to make payment of any damage inflicted to the Ground Facilities / Building / Infrastructure etc. during Setting Up / Exhibition Period and / or Dismantling Period, as determined by the chamber.
08. The Party is required to pay Participation / Sponsorship charges at the time of submitting the application. No application shall be entertained without the payment of the participation charges.
09. No exhibitor will be allowed to change the exterior layout, paint the interior, or change the standard format for the Company's name banner. No painting or touching will be permitted at the exhibition under any circumstances. Removal of partition between stall is not permitted. Violation of rules and damage to the property including the Furniture, Fitting, Frame etc. will attract penalties as determined by the chamber and debited to party's account and shall have to be paid by the party before vacating the stall.

GENERAL EXHIBITORS' RULES

10. Any alteration in the size or position of a stall is not permitted. No posters or banners are allowed outside the stall. The exhibitor is prohibited to assign, sublet grant licenses in respect of the whole or any part of the stall. Cards, Advertisement or Printed Matter by individuals or Firms who are not bonafide exhibitor will not allowed to be exhibited or distributed.
11. The exhibitor must have, at all times valid and adequate insurance cover against Theft, Fire, Public Liability, Damage to Property, Personal Injury, Third Party Loss, Accidents, Natural Calamities, Acts of God and such other risks normally insured against by the exhibitors. The exhibitor's property is brought to display and stored at, and removed from the exhibition centre at the exhibitor's own risk and the exhibitor is responsible for the safety of its property and personal at all times.
12. The party shall not disclose/share any information on booking, facilities and related matters to any other exhibitor(s) except otherwise permitted by the chamber.
13. Creating any nuisance like playing music, which may disturb other participants, is strictly prohibited. (Max 65D)
14. All on site electrical installations shall have to be carried out by the officially appointed Electric Contractor before the connection to the main supply.
15. The organizer will make best efforts to ensure uninterrupted power supply, fire services, water, sanitation etc, However, these services are provided by DGVCL, SMC and other bodies. Any disruption or failure in these services and/or loss/ damage thereupon shall not be the responsibility of the service provider or the chamber. The exhibitors will not be entitled to any allowance / reimbursement of any kind in that respect.
16. No material once exhibited will be allowed to be taken outside the exhibition without prior permission of the organizer.
17. The removal of exhibits will be allowed only after all dues have been cleared & relevant certificate obtained.
18. Normally once a stall is booked and amount paid, cancellation request will not be entertained. However the discretion of the organiser certain refund may be allowed as per instruction (Page No. 3) in the application form.

The Organizers

19. The organizer will provide a round the clock security in the exhibition premises. However, surveillance by individual security guards can be provided at extra cost.
20. The organizer and/or its authorized person(s), have the right to enter the stall premises at any time to Execute Work, Repairs, Alterations and for other purpose which it deems necessary.
21. Due to unavoidable circumstances and/ or natural calamity, the exhibition date may be pre- or postponed in which case no refund will be given.
22. Additional Power Requirement will be provided at extra charges and the requirements of the same will be submitted before the deadline mentioned.
23. Additional items like Tables, Chairs, Electric Fixtures, MH Halogen etc. will be provided at extra charges.
24. Not with standing the above rules and conditions, the chamber reserves the right to amend and/or discard / add any or many rules and conditions without assigning any reason(s) thereof and notice to the party
25. In the event of any dispute, the decision of the President of the SGCCI or its Authorised nominee shall be final and binding.
26. Subject to Surat jurisdiction.

We have read all the Rules and Regulations of **“Surat International Textile & Machinery Expo - SITME '24”** carefully and hereby explicitly agree to comply with all the regulations contained therein.

Name: _____

Designation: _____

Sign with Stamp